



EXPLORATION PLACE

THE SEDGWICK COUNTY SCIENCE AND DISCOVERY CENTER

300 North McLean Boulevard
Wichita, Kansas 67203
316.660.0600

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Dear Food Service Provider

Effective July 1, 2022 Exploration Place is adopting a preferred catering policy that will cover food and beverage services for private rental events at our facility.

The policy will provide our clients with access to a variety of food and beverage providers that are familiar with Exploration Place's spaces, policies and procedures.

If you would like to be listed as a preferred caterer for private events at Exploration Place, please fill out the attached form and include a certificate of liability insurance. Please note that there will be a 10% split of net sales with Exploration Place for all food and beverage sales on our property.

Please do not hesitate to reach out with any questions or comments.

Thank you

Ashlie Brockleman | Director of Retail Operations
Exploration Place,
The Sedgwick County Science and Discovery Center

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Date: _____

Company Name: _____

Address: _____

City: _____ **State:** ____ **Zip:** _____

Telephone Number: _____

Contact Person: _____

Phone: _____ **Email:** _____

Food Establishment License Number: _____

Expiration Date: _____

Alcohol License Number (If Applicable): _____

Expiration Date: _____

Liability Insurance Yes____ No____

Expiration Date: _____

Do you require food handler's permits for wait staff? Yes____ No____

- Please allow 10 business days for approval.
- You will receive a confirmation email upon approval.
- By signing this agreement, you agree to pay 10% of net sales to Exploration Place for food and beverage sales within 30 days from event date.

Please attach a copy of your certificate of liability insurance naming Exploration Place as certificate holder.

Signature: _____

Date: _____